

**Cordry-Sweetwater Conservancy District
Board of Directors Meeting
"Annual Meeting Minutes"
January 9, 2016, 1 PM, CSLOA Clubhouse**

1. Board Members Present: Jim Ray, Herb Benshoof, Patrick Sherman, Josh Edwards, Matt Petersen and Chad Crimmins

2. Board Members Absent: Jerry Engle

3. Also Present:

Staff: Stacy Wethington, Kristi Putnam, Josh Hawley, Nick Johann & Bernie McGaha

Board Attorney: Roger Young

Number of Guests: 12

4. Welcome and Pledge of Allegiance: Mr. Ray called the meeting to order at 1 PM

5. Announcements: None

6. Election Results:

- i. For Area 1: Herb Benshoof – Second four year term
- ii. For Area 4: Josh Edwards – Four year term
- iii. For Area 7: Pat Sherman – One year term to complete term of Cathey Byers
- iv. Mr. Young administered the oath of office to Herb Benshoof, Josh Edwards and Pat Sherman.
- v. Mr. Ray presented Mrs. Wright with an award for all her hard work and dedication on the Board.
- vi. Mr. Benshoof presented Mr. Ray with an award for his hard work and dedication as Board Chairman this past year.
- vii. The election of officers for the Board was conducted:
Mr. Ray opened the nominations for Board Chairman.

MOTION: Mr. Sherman nominated Mr. Engle as Board Chairman, seconded by Mr. Petersen. No other nominations were offered. Vote taken: Mr. Engle was elected by unanimous vote.

Mr. Ray opened nominations for Board Vice Chairman.

MOTION: Mr. Sherman nominated Mr. Benshoof as Board Vice Chairman, seconded by Mr. Crimmins. Vote taken: Mr. Benshoof was elected by unanimous vote.

Mr. Ray, no longer the Chairman, turned that responsibility over to Mr. Benshoof to act as Chairman in Mr. Engle's absence.
Mr. Benshoof opened up nominations for Board Secretary.

MOTION: Mr. Sherman nominated Mr. Ray as Board Secretary, seconded by Mr. Crimmins. Vote taken: Mr. Ray was elected by unanimous vote.

7. Agenda Modifications: None

8. Approval of Minutes:

MOTION: Mr. Sherman moved to approve the December 15, 2015 CSCD Board meeting minutes, seconded by Mr. Petersen. Motion carried unanimously.

9. Freeholder Concerns: None

9. Management Reports:

A. Conservancy Manager:

- i. Mrs. Wethington summarized her annual report.

B. Financial Clerk:

- i. Mrs. Wethington summarized the fund report for November 2015.

MOTION: Mr. Ray moved to approve the fund report for November 2015 subject to audit, seconded by Mr. Benshoof. Motion passed unanimously.

- ii. Mrs. Wethington summarized the appropriation report.
- iii. Discussed Resolution 2016-1: Transfer Funds within Budget for 2015.

MOTION: Mr. Sherman moved to approve Resolution 2016-1, to transfer funds within budget for 2015, seconded by Mr. Crimmins. Motion passed unanimously.

- iv. Discussed Resolution 2016-2: Encumbered Funds.

MOTION: Mr. Sherman moved to approve Resolution 2016-2: Encumbered Funds, seconded by Mr. Crimmins. Motion passed unanimously.

- v. Discussed computer lease and support services agreement.

MOTION: Mr. Sherman moved to approve the month to month Software Service agreement through March 31, 2016 and to terminate the agreement effective April 1, 2016 while directing Mr. Young to send out a termination notice for the 2014 Software Service Agreement, seconded by Mr. Ray. Motion passed unanimously.

vi. Mrs. Wethington summarized the claims.

MOTION: Mr. Ray moved to approve the claims subject to audit, seconded by Mr. Crimmins. Motion passed unanimously.

C. Water/Grounds Superintendent:

i. Mr. Hawley summarized his annual report.

D. Security Manager:

i. Mr. McGaha summarized his annual report.

10. Commission Annual Reports:

A. Building:

i. Mr. Sherman summarized his annual report.

B. Ecology:

i. Mr. Hawley summarized Mr. Engle's annual report.

C. Security:

i. Mr. Petersen summarized his annual report.

D. Roads:

i. Mr. Crimmins summarized his annual report.

E. Water:

i. Mr. Benshoof summarized his annual report.

11. Unfinished Business:

i. Mr. Young summarized the lawsuit settlement agreement related to Hess vs Durbin.

MOTION: Mr. Crimmins moved to approve the lawsuit settlement agreement regarding Hess vs Durbin, seconded by Mr. Sherman. Motion passed unanimously.

ii. Discussed the water utility Bond Counsel engagement letter for Barnes and Thornburg.

MOTION: Mr. Crimmins moved to approve the Bond Counsel Engagement Letter with Barnes and Thornburg, seconded by Mr. Petersen; there was discussion. Motion passed unanimously.

- iii. Discussed Resolution 2016-3 which was a revision of Resolution 2015-16 regarding liability insurance for watercraft.

MOTION: Mr. Petersen moved to approve Resolution 2016-3 which revised and replaced Resolution 2015-16 regarding liability insurance for gasoline-powered watercraft, seconded by Mr. Ray; there was discussion. Motion passed unanimously.

12. New Business:

- i. The Board members discussed serving on commissions during 2016, as follows:

Mr. Sherman to Building Commission

Mr. Edwards to Ecology Commission

Mr. Petersen to Security Commission

Mr. Crimmins to Roads Commission

Mr. Benshoof to Water Commission

Mr. Ray as representative to the Brown County Solid Waste Management District Board

MOTION: Mr. Sherman moved to approve the Commission appointments as presented by Mr. Benshoof; seconded by Mr. Petersen – motion carried unanimously.

- ii. Discussed CSLOA representatives to be appointed to Commissions.

MOTION: Mr. Ray moved to appoint Quinn Hetherington as the CSLOA representative to the Water Commission; seconded by Mr. Petersen – motion carried unanimously.

MOTION: Mr. Ray moved to appoint Karol Ruby as the CSLOA representative to the Security Commission. Motion died for lack of a second.

MOTION: Mr. Crimmins moved to appoint Betsy Serra as the CSLOA representative to the Roads Commission; seconded by Mr. Petersen – motion carried unanimously.

MOTION: Mr. Ray moved to appoint Sonia Leerkamp as the CSLOA representative to the Ecology Commission; seconded by Mr. Crimmins – motion carried unanimously.

MOTION: Mr. Ray moved to appoint Cathey Byers as the CSLOA representative to the Building Commission. Motion died for lack of a second.

- iii. Discussed appointing Dave Jarrett to Roads Commission after he resigned from the Building Commission.

MOTION: Mr. Crimmins moved to appoint Dave Jarrett to the Roads Commission; seconded by Mr. Sherman – motion carried unanimously.

- iv. Discussed the 2016 contract for legal services.

MOTION: Mr. Sherman moved to enter into contract with Young & Young to continue providing legal services to the District, with the same terms and pricing as in 2015; seconded by Mr. Crimmins - motion carried unanimously.

- v. Discussed Resolution 2016-4 authorizing transfer of personal property to Town of Prince's Lakes.

MOTION: Mr. Ray moved to approve Resolution 2016-4 regarding the transfer of a Salt Dogg Sand Spreader to the Town of Prince's Lakes, with the Town to pay the District \$1,000 for the spreader; seconded by Mr. Crimmins – motion carried unanimously.

13. Board Members/Freeholder Concerns

- i. Recommendation for in-service training for the Board members on lake ecology issues
- ii. Compliment for Josh Hawley and his crew
- iii. Question on process of appointing CSLOA representatives to commissions

14. Adjourn

- i. The meeting adjourned at 3:15 pm.

MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Ray – motion carried unanimously.

Respectfully submitted,



Jim Ray, Secretary

Date Submitted: February 16, 2016

