

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
"Meeting Minutes"
June 21, 2016, 6:30 PM, CSLOA Clubhouse

1. Board Members Present: Jerry Engle, Herb Benshoof, Jim Ray, Josh Edwards, Matt Petersen, Chad Crimmins and Pat Sherman

2. Also Present:

Staff: Kristi Putnam, Josh Hawley, Nick Johann, Stacy Wethington, Josh Bryant and Allen Arney

Staff Absent: Bernie McGaha

Board Attorney: Roger Young

Number of Guests: 10

3. Welcome and Pledge of Allegiance: Mr. Engle called the meeting to order at 6:30 PM as a Public Hearing for the Water Utility Preliminary Engineering Report.

4. 2016 Water Utility Preliminary Engineering Report: Lori Young with Curry & Associates, Inc. presented the 2016 Preliminary Engineering Report. Sue Haase with London Witte Group presented the estimated debt services and rates. The public hearing was opened to the freeholders for any comments and questions. The questions are as follows:

Freeholder Jim Donnell:

1. Is the new water service line on the same alignment as the old line?
2. Will the service line go under any roads?
3. Any other costs associated with the projects that are not in the estimate?
4. Will there be any water outages?

Board Member Jerry Engle:

1. Any property acquisition or easement acquisitions needed?
2. Has the possible connection to Brown County Water Utility, Inc. been brought to their attention? Are they willing to cooperate? Will they want compensation?

Attorney Roger Young:

1. Stated that the Conservancy District will always be subject to rate increases from the District's supplier, the Town of Prince's Lakes. The District is currently in talks with the Town on another long term water contract.

Freeholder Randy Brumfield:

1. Will things be restored back to current conditions? Will the District compensate property owners for easements?

The public hearing closed at 7:15 p.m.

MOTION: Mr. Crimmins moved to approve the SRF Loan Program Signatory Authorization Resolution; seconded by Mr. Petersen; there was discussion - Motion passed unanimously.

MOTION: Mr. Petersen moved to approve the SRF Loan Program Preliminary Engineering Report Acceptance Resolution; seconded by Mr. Sherman; there was discussion - Motion passed unanimously.

Chairman Engle called the regular monthly meeting to order.

5. Meeting Agenda Modifications: Mr. Hawley requested adding new line item 5C-2, "First Year Review/Pay Increase for Allen Arney" to the agenda. There was a motion which was seconded and the vote was unanimous to approve the agenda modification.

6. Approval of Minutes:

MOTION: Mr. Sherman moved to approve the May 17, 2016 CSCD Board meeting minutes, seconded by Mr. Petersen. Motion carried unanimously.

7. Freeholder Concerns:

- i. None

8. Management Reports:

A. Conservancy Manager:

- i. Mrs. Wethington summarized her report.

B. Financial Clerk:

- i. Mrs. Wethington summarized the financial report.

MOTION: Mr. Benshoof moved to approve the financial report subject to audit, seconded by Mr. Ray. Motion passed unanimously.

- ii. Mrs. Wethington summarized the appropriation report and claims list.

MOTION: Mr. Petersen moved to approve the claims subject to audit, seconded by Mr. Crimmins. Motion passed unanimously.

C. Water/Grounds Superintendent:

- i. Mr. Hawley summarized his report

D. Security Manager:

- i. Mrs. Wethington summarized Mr. McGaha's report.

9. Commission Reports:

A. Building:

- i. Mr. Sherman summarized his report.
- ii. Mr. Sherman summarized the construction approval applications for which action was required by the Board.

MOTION: Mr. Sherman moved to approve building applications 16-037, 16-039, 16-040, 16-041, and 16-043, as well as to grant a construction approval extension for Cameron, application 15-050, contingent upon the conditions set forth by the Building Commission and the lot owners obtaining all permits required by Brown County; seconded by Mr. Ray; there was discussion - Motion passed unanimously.

MOTION: Mr. Sherman moved to approve the variance request for Lot Owner Busha, 6990 Opossum Drive, application 16-027, to demolish an existing in-lake structure and construct a new one, taking into consideration that the shoreline configuration had been altered by a previous lot owner; seconded by Mr. Benshoof; there was discussion - Motion passed unanimously.

MOTION: Mr. Sherman moved to approve building application 16-027 contingent upon the lot owner obtaining all permits required by Brown County; seconded by Mr. Benshoof - Motion passed unanimously.

MOTION: Mr. Sherman moved to approve an easement request for Lot Owner Simion, 6485 Quail Drive, to run a septic line from Lot WS-67 to OWS-607 under Quail Drive; seconded by Mr. Crimmins; there was discussion - Motion passed unanimously.

B. Ecology:

- i. Mr. Edwards summarized his report.

C. Security:

- i. Mr. Petersen summarized his report.
- ii. Lot Owner at Lot SW-478 requested the Board allow them to renew their personal watercraft decals after the June 15, 2016 deadline. Due to medical circumstances they were not able to take necessary steps to renew the decals.

MOTION: Mr. Petersen moved to approve an extension of time of 45 days from June 15, 2016 for the Lot Owner at Lot SW-478 to obtain personal watercraft decals due to medical circumstances; seconded by Mr. Sherman; there was discussion - Motion passed unanimously.

D. Roads:

- i. Mr. Crimmins summarized his report.
- ii. Discussed the bids for the paving of Cordry Drive and Center Lake Drive.

MOTION: Mr. Benshoof moved to approve a contract for the paving of Cordry Drive and Center Lake Drive by Milestone Contractors for an amount not to exceed \$198,000; seconded by Mr. Crimmins; there was discussion - Motion passed unanimously.

E. Water:

- i. Mr. Benshoof summarized his report.

10. Old Business:

- i. None

11. New Business:

- i. None

12. Board Members/Freeholder Concerns

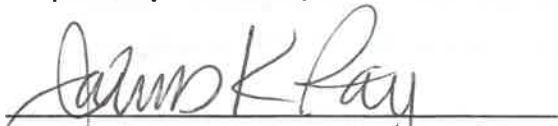
- i. None

13. Adjourn

MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Benshoof – motion carried unanimously.

The meeting adjourned at 8 pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Jim K Ray", is written over a horizontal line.

Jim Ray, Secretary

Date Submitted: July 19, 2016