

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
April 21, 2020, 7 PM, Zoom Meeting

1. **Board Members Present:** Herb Benshoof, Josh Edwards, Pat Sherman, Jay Nogan, Chad Crimmins, Matt Petersen and, Ted Adolay
2. **Board Members Absent:** None
3. **Also, Present:**
 - a. **Staff:** Stacy Wethington, Josh Hawley, Brittany Bay, Jimmy Green and, Nick Johann
 - b. **CSCD Attorney:** Roger Young
 - c. **Number of Guests:**
4. **Welcome and Pledge of Allegiance:** Mr. Benshoof called the meeting to order at 7:05 PM.
5. **Election Results:**
 - a. Mr. Edwards oath of office tabled until May Board Meeting.
6. **Meeting Agenda Modifications:**
 - a. Mr. Benshoof requested Cash Flow be added to line item 6.b.iv.
7. **Approval of Minutes:**

MOTION: Mr. Nogan moved to approve the February 18, 2020 Board Minutes as submitted, seconded by Mr. Nogan. Motion passed unanimously.

8. **Freeholder Concerns:**
 - a. Mr. Randy Brumfield asked about the new rule book and when it would be made available to the public. It was noted that it should be in the next couple months.
9. **Management Reports:**
 - a. **Conservancy Manager:**
 1. Mrs. Wethington summarized her report.
 - b. **Financial Manager:**
 1. Mrs. Bay summarized the fund report.

MOTION: Mr. Crimmins moved to approve the financial report subject to audit, seconded by Mr. Petersen, motion passed unanimously.

2. Mrs. Bay summarized the appropriation report and monthly claims list.

MOTION: Mr. Crimmins moved to approve the previous months (2/18-3/17) monthly claims subject to audit; seconded by Mr. Sherman, motion passed unanimously.

MOTION: Mr. Petersen moved to approve the monthly claims subject to audit; seconded by Mr. Crimmins, motion passed unanimously.

3. Mrs. Bay presented the CD options and there was some discussion. The Board decided to cash the CD's out.
4. Mrs. Bay presented the Invoice Cloud 3-year contract.

MOTION: Mr. Sherman moved to approve contract contingent upon SOC2 Compliance and Mr. Young's review seconded by Mr. Crimmins. Motion passed unanimously.

c. Water/Grounds Superintendent:

1. Mr. Hawley summarized his report.
 - a. Mr. Hawley presented the Reece Seal Coating Inc. crack and seal bid for approval not to exceed \$39,766.00

MOTION: Mr. Sherman moved to approve the Reece Seal Coating Inc. crack seal bid to not exceed \$39,766.00, seconded by Mr. Petersen, motion passed unanimously.

- b. Mr. Hawley presented the Milestone paving bid for approval to not exceed the amount of \$268,670.00.

MOTION: Mr. Nogan moved to approve the Milestone paving bid to not exceed \$268,670.00, seconded by Mr. Sherman, motion passed unanimously.

d. Security Manager:

1. Chief Deputy Green summarized his report.
 - a. Chief Deputy Green requested permission to purchase the 4 new budgeted lab tops to replace the current full-time officer's lab tops and desktops.

MOTION: Mr. Crimmins moved to approve purchasing the 4 new lab tops to replace the 4 full-time officers current lab tops and desktops, seconded by Mr. Petersen. Motion passed unanimously.

10. Commission Reports:

a. Building:

1. Mr. Sherman summarized the building permits and variance permits up for approval.
 - a. Building application 20-022 tabled until May Meeting.

MOTION: Mr. Sherman moved to approve building applications 20-023, 20-024, 20-025, 20-027 and, 20-028 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Crimmins. Motion passed unanimously.

MOTION: Mr. Sherman moved to approve variance request 20-007 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Nogan. Motion passed unanimously.

MOTION: Mr. Sherman moved to approve variance request 20-014 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Petersen. Motion failed in a vote of 5 to 2.

MOTION: Mr. Sherman moved to approve variance request 20-014 to build a chain link fence at 4' in height instead of the previously requested 6' height for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Nogan. Motion passed in a vote of 4 to 3.

b. Ecology:

1. Mr. Edwards summarized his report.

c. Security:

1. Mr. Petersen summarized his report.

d. Roads:

1. Mr. Crimmins summarized his report.

e. Water:

1. No Quorum, No Meeting.

11. Old Business:

- a. None

12. New Business:

- a. None

13. Board Members Concerns

- a. None

14. Adjourn

**MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Sherman—
motion carried unanimously.**

The meeting adjourned at 8:50pm.

Respectfully submitted,



Jay Nogan, Board Secretary

Date Submitted: May 19, 2020